

**CAMERON PARISH WATERWORKS DISTRICT 2  
PROCEEDINGS  
September 17, 2025**

There was a regular meeting of the Board of Commissioners of Waterworks District No. 2 at 6:00pm, Wednesday, September 17, 2025, at the Hackberry Waterworks Office.

**PRESENT:** Mr. Mark Trahan, Mr. Brad Hinton, Mr. Donald Buford, Mr. Mike Welch

**ABSENT:** Mr. Jeff Moore

**Employees present:** Mr. Glenn Welch, Mrs. Becky Gray, Mrs. Shaun Kyle

**Special guest:** Mitch Thomas – K&M Engineering and Blaine Johnson – Southland Environmental

The meeting was called to order by Board President Mark Trahan who also led the pledge and prayer.

Public Comment period was given on all agenda items. No comments were made.

On motion of Brad Hinton, seconded by Donald Buford and carried unanimously, the minutes from the August 20, 2025 meeting were approved.

The Board Members and Blaine Johnson reviewed the land appraisal for the property on Everett Vincent Rd. for the proposed site for the new wellsite. On motion of Brad Hinton, seconded by Mike Welch and carried unanimously, the Board elected to pay the appraised value of \$80,000 for the property.

Engineer Mitch Thomas gave updates on the Semptra water line expansion project. There will be a pre-construction meeting early next week and Gunter Construction expects the project to take about 19 days to complete. Mitch also gave updates on the ground storage tank replacement at wellsite #3. The project will be pushed back a week to allow time for all water operators to be present when the project begins. Mitch gathered information from Board Members for how the new awning will be designed for the office building and will develop drawings and scope of work to put together a bid package.

On motion of Brad Hinton, seconded by Donald Buford and carried unanimously, the Board elected to approve SOP 010.

Monthly water operator updates were presented by Glenn Welch. The well motor at wellsite #3 went out and the spare motor stored by Ethridge was set in place as the replacement and well assessments were completed by Griner on both wellsites. The Board asked for a SOP to be created for operating the water system when the water tower is out of service to prepare for the water tower maintenance scheduled in February.

The monthly updates and financial reports including the Actual vs Budget Report for the month ending August 30, 2025 were presented by Shaun Kyle.

On motion of Donald Buford, seconded by Brad Hinton and carried unanimously, the financial reports were reviewed and all bills were approved for payment.

Our next meeting will be Monday, October 20, 2025 at 6:00pm.

There being no further business, on motion of Brad Hinton, seconded by Mike Welch and carried unanimously, the meeting was declared adjourned.

**ATTEST** \_\_\_\_\_  
Mark Trahan, President

**ATTEST** \_\_\_\_\_  
Shaun Kyle, Secretary